

## **Environmental Licences Privacy Policy**

### **Preamble**

**Environment Licences Ltd** is an administrative service for waste carrier's licences (the "Service").

Our trading name is: Environment Licence; the website at: <[www.tobeconfirmed.co.uk](http://www.tobeconfirmed.co.uk)> ("Our Site, Site, Website); and the domain name: [tobeconfirmed.co.uk](http://tobeconfirmed.co.uk) ("We") all belong to Environment Licences Ltd. Environmental Licences Ltd is a Company incorporated in the United Kingdom under Company Number: 09766088. The registered office address of Environmental Licences Ltd is c/0 ClearCut Accounting, 5300 Lakeside, Cheadle, SK8 3GB.

By using the Service you agree to be bound by an agreement with us, which incorporates this Privacy Policy. If you do not accept this Privacy Policy, please discontinue use of our Service immediately.

This policy sets out the basis on which we will process personal data we collect from you, or that you provide to us, as a result of your use of the website [www.tobeconfirmed.co.uk](http://www.tobeconfirmed.co.uk). It supplements and should be read in addition to our general terms and conditions that you have agreed to in connection with your use of the Service. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

### **What is Data Protection and Privacy?**

Data protection laws are the laws by which an individual can control results which they voluntarily give about themselves which can be abstracted into information and finally knowledge about that individual by the organization or person collecting, storing and possibly trading those results. Privacy is the right of an individual from unfair and unlawful intrusion with their private and family life.

At Environmental Licences we have the highest standards of both data protection and privacy.

### **Information we may collect from you**

We do not collect any information from you other than the information required to complete the application form for a waste carrier licence.

### **Where we store your personal data?**

This Privacy Policy is governed by English law and so the UK Data Protection Act 1998 will apply. The data that we collect from you will be stored on the servers of JotForm Inc based in Germany. By submitting your personal data, you agree to your personal data being stored on the servers of JotForm Inc whose privacy policy can be found here: <http://www.jotform.com/privacy/>. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy. Only authorised JotForm Inc staff will have access to the information we collect from you. However, it may also be processed by staff operating outside the EEA who work for JotForm Inc. Such staff may be engaged in, among other things, the provision of support services. By submitting your personal data, you agree to this transfer, storing or processing. Where required we shall enter into EU Standard Contractual Clauses 2010 applicable to data protection law to ensure that all parties handling and storing your information are subject to obligations at least as stringent as those applicable in the EEA.

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### **Changes to the Privacy Policy**

Any changes we may make to our privacy policy in the future will be posted on this page.

### **Jurisdiction**

The Parties expressly and irrevocably agree that this Privacy Policy and the relationship of the Parties shall be governed by and construed solely in accordance with English law. In addition, the Parties expressly and irrevocably agree that any dispute, suit, action or proceedings, which may arise out of, or in connection with, this Privacy Policy shall be submitted to the English courts.